

College Funded Clinical Research Proposals Grant Program Guidelines

Statement of Intent	The main goal of these funds is to implement solutions to major health problems in companion animals. Funding from this program will support promising projects as a part of the college's commitment to encourage investigators to develop long-range plans for their research programs. This approach to funding will also promote more effective utilization of College resources for research, and may enhance our researchers' competitive position for extramural funding.
Eligibility	Faculty members ¹ at the College of Veterinary Medicine are eligible to submit for these competitive grant proposals.
Proposal	Proposals will be critiqued and prioritized by the Clinical Research Committee. Submitted proposals that do not follow the instructions will be returned to the principal investigator without being considered. For researchers who have previously received clinical research funding, new allocation of funding will be influenced by evidence of productivity (ie. manuscript publication, abstract presentations or generation of additional external grants or contracts). A lack of productivity from previous grants may be viewed unfavorably in the consideration of the current proposal.
Funding	Grants are funded for a period of one year. The maximum amount that can be provided for each project is \$8,000 with the potential for a competitive renewal based on annual spending limits. A detailed budget justification must be provided. Salary support for technicians must include fringe benefits. Fringe benefits are not required for graduate student stipends and part-time student assistants.
Required Number of Copies	One electronic copy and one hard copy are required upon submission. Proposals should be submitted to Lisa Reynolds (reynolds@vet.uga.edu) in the Department of Small Animal Medicine & Surgery.
Notification of Action of Review	Within one month of submission.

GRANT PROPOSAL APPLICATION INSTRUCTIONS

¹Faculty includes all tenured ranks and the non-tenured faculty ranks of Research Scientist and Public Service Associates. Adjunct and visiting faculty, clinical interns and residents, graduate students, and post-doctoral associates are not eligible to serve as principal investigators.

The proposal must be clear, readily legible, and conform to the following three requirements: (1) The height of the letters must be 12 point; (2) Type density must be no more than 12 cpi; (3) No more than 6 lines of type must be within a vertical inch.

- A. Title and Signature Page (Use special form): The title must provide a brief, clear, and specific designation of the subject of the research
- B. Abstract Page: In 250 words or less, describe your proposed research including its objectives, methods, and significance including benefits to animal health.
- C. Research Plan: This section is limited to 5 pages.
 1. Introduction/Statement of Problem/Justification. (Maximum 1 page)
Describe (1) the importance of the problem and the basis used to establish this importance; and (2) explain how completion of this research will contribute to improved animal health.
 2. Goals, Hypothesis, and Objectives. List the broad, long-term goals of your laboratory. Describe how the specific research proposed in this application facilitates the accomplishments of these goals. State the hypothesis to be tested and the objectives.
 3. Background and Significance. Briefly describe the background leading to the current proposal, critically evaluate existing knowledge, and specifically identify the gaps which this project is intended to fill. Cite important and recent publications from other institutions, as well as from your own institution.
 4. Current Research. Describe the relevancy of the proposed research to any ongoing research either here at UGA or at another institution.
 5. Research Design and Methods. Provide a statement of the essential working plans and methods to be used in attaining each of the stated objectives. Procedures must correspond to the objectives and follow the same order. Procedures must include items such as the sampling plan, experimental design, and analyses anticipated. Discuss expected results, potential difficulties with the proposed procedures, and alternative approaches to achieve the stated objectives. Please state species of animals used and special steps to be taken to ensure humane care and treatment of these animals. Provide endpoints where animals may be removed from the study if their health or well-being is compromised or if an alternate therapy is clearly superior. Point out any procedure, situation, or materials that may be hazardous to personnel and the precautions to be exercised.

- D. References: (Maximum 2 pages) List all references cited in the proposal. Citations must be accurate and complete including the title of the article.
- E. Personnel Support: List names of all personnel (principal investigator, co-investigators, collaborators) who will be involved in the research, and an estimate of their time commitment to the project.
- F. Budget (use form attached) and Budget Justification: On an additional page, provide a comprehensive justification of items requested.
- G. Animal Use Proposal: If this is a clinical trial involving client owned patients, an informed consent form must be included. If the animals used in the project are university owned, attach an approved Animal Use Proposal number applicable to this project on the project's specific title and signature page or provide a new form (original and one copy) with the top copy of your proposal. The AUP should be separate and not stapled to the proposal. Animal Use Proposal (Word Document): <http://www.ovpr.uga.edu/rpph/forms/animal.html>
- H. Biohazardous Research Checklist: Provide completed original and one copy of the checklist with the top copy of your proposal. The checklist should be separate and not stapled to the proposal. http://www.ovpr.uga.edu/bio/bsm/bsm_form.html
- I. Because these funds are primarily directed to solve companion animal health issues, progress and productivity for previously funded grants is required. Future and current funding for individual researchers will be directly tied to previous productivity.

**Application for Clinical Research Funds
College of Veterinary Medicine
The University of Georgia**

Principal Investigator: _____

Department: _____

Co-Investigators 1. _____ 2. _____

Title of Proposal: _____

Signature:

Principal Investigator

Facilities, space, equipment, time and patients are available to complete the above requested project.

Department Head

Hospital Director

Date Submitted

Principal Investigator _____

BUDGET

Personnel

1.	Professional		\$ _____
2.	Technical		_____
3.	Graduate Student		_____
4.	Hourly: No. Hours _____	Hourly rate _____	_____
		TOTAL	\$ _____

Equipment

_____	_____
_____	_____
_____	_____
	TOTAL
	\$ _____

Supplies (Excluding animals)

_____	_____
_____	_____
_____	_____
_____	_____
	TOTAL
	\$ _____

Animals

_____	_____
_____	_____
	TOTAL
	\$ _____

Animal Care

Species	No. Days	Per Diem	
_____	_____	_____	_____
_____	_____	_____	_____
		TOTAL	\$ _____

Services

Electron Microscope	_____
Histopathology	_____
Clinical Pathology	_____
Other (specify, e.g., computer services)	_____
TOTAL	\$ _____

Travel

TOTAL \$ _____

Other (Specify)

TOTAL \$ _____

GRAND TOTAL \$ _____
(Omit cents)