

Prescription Requests - UVIS

Prescription requests can be entered by students, technicians, or clinicians. Prescription requests must be approved by a clinician before they will be submitted to the pharmacy.

Navigation to the request screen:

Select "Applications", "Pharmacy", "Prescription Request"

The screenshot shows the 'Prescription Request - PHS0004 - Version 3.1.4 - [Administrative Access]' window. It contains the following fields and controls:

- Requestor:** #125, Name: KEMP, DOUGLAS (-2-), Inpatient/Outpatient/Go Home/Priority radio buttons.
- Patient:** ZEBBY (with eyeglasses icon), Client: ZINGER, ZELDA, Pharmacy: VTH_PHARM, Location: (empty), Go Home Time: (empty).
- Search:** CEFAZOLIN SODIUM INJ IGM VL (-3-), Drug: CEFAZOLIN.
- Draft Verb:** ADMINISTER (-6-), Route: INTRAVENOUSLY (-7-), Frequency: EVERY 8 HOURS (-8-), Duration: FOR 10 DAYS (-9-).
- Dosage:** 10.00 (-4-), Qty: 10.00, Ratio: MG/LB (-5-), Total Dosage: 803.75 MG.
- Product Table:**

Product	Description	Line #	Seq #	Qty/Dose	Total Qty	Sales Unit	Price
CEFAZOLIN 1G VL	-10-	207	360	5.00	150.00	VL	1,429.70
- Comments:** (empty text area)
- Instructions:** Reconstitute and administer the contents of 5 vials intravenously every 8 hours for 10 days.
- Draft:** -12-
- Diagnosis:** UNKNOWN (-13-), Species: LAEXOTIC, Breed: ZEBRA.
- Refills:** 1 (selected), 2, 3, 4, 5, 6. NR (-14-), PRN.
- Prescribing DVM #:** 77, Name: MARTIN, CHARLES (-15-), DVM Password: (empty).
- Age:** 7 yrs, 8 mos, Refresh Data button.
- Wt/Area:** 80 lb, 6 oz / 36.4581 Kg, 1.11 m2, Non-DVM Approver Password: (empty).
- Usage:** Meat, Dairy, Egg, Companion checkboxes.
- Buttons:** Done, Done+Dupe, Done Ext Fill (-16-), Print Info Sheet, Updated by: (empty) on: (empty).

Procedure:

1. Enter patient number <enter>. Check to assure that the patient weight data is populated - if not, go to demographics and enter the weight. (Click on the eyeglasses next to the patient name to go to the demographics screen) You must click on "Refresh Data" after updating the demographics.
2. Indicate status of patient (inpatient, etc.) If the request is for a go home prescription, indicate the time.
3. Enter first few letters of the drug name <enter> (the search list includes some brand names as well as generic names). Select the drug from the drop down list.
4. Enter the dose (i.e. for 50mg/Kg, enter 50 here)
5. Enter the dose ratio (i.e. mg/Kg, mg/lb - if nothing applies use N/A)
6. Select the Draft Verb (Give, Administer, inject, etc)
7. Select the route (is limited to possible routes associated with the drug used)
8. Select the frequency (i.e. every 8 hours)

9. Select the duration (the length of time for THIS prescription fill - not necessarily the total length of time the animal will receive the drug)
10. Check to assure that the correct drug is entered here.
11. Calculate and enter the quantity per dose (i.e. the number of tablets (or ml)/dose)
12. Click on "draft" next to the Instructions box. Edit the text as needed. You can delete the draft text altogether or skip the use of the draft button and enter instructions manually.

The Comments box can be used to explain unusual situations or to enter those prescriptions that do not fit the process. It should not be used for routine purposes.
13. Select a diagnosis (currently "unknown" is the only option - later diagnoses will be available from the medical records module.) THIS IS A REQUIRED FIELD.
14. Enter the number of refills authorized (This field is difficult to change in the pharmacy, so please authorize the number of refills you expect to use)
15. Students and technicians can direct the prescription to a designated clinician. Clinicians can authorize the prescription by entering their password.
16. Click on "done" or "done + dupe" to enter another prescription for the same patient or "done ext fill" to print a prescription for the client to fill elsewhere.

Prescription requests created by students and technicians will be sent to the designated clinician. The designated clinician will receive a notification the next time they log into UVIS or the next time they change screens in UVIS.

Any clinician can authorize any prescription that is in the list awaiting approval by clicking "show all" tab, then changing DVM # to the new DVM's DEA number next to the prescription (in section 14) then entering your password.

Clinicians can approve a prescription on the prescription request screen while the computer is logged in under the student/technician username.

Prescription requests that have been authorized by a clinician will be sent to the pharmacy.

How to Handle Rejection:

Pharmacy will reject prescriptions that have problems associated with them. These prescriptions are returned for revision. To access these prescriptions, select "Applications", "Pharmacy", "Prescription Review". Select the prescription from the list on the top of the page, make modifications and resubmit to pharmacy.